



March 6, 2009

To Whom It May Concern:

Frances Chan was an editor with Weldon Owen Education, an international children's publishing company, between August 2005 and May 2008. Currently, she works as an editorial contractor for our company.

During her three years as a full-time editor, Frances worked on several substantial award-winning series, such as *Brain Bank*, *Shockwave* and *WorldScapes*, for Scholastic Inc. and ETA Cuisenaire. While working on these projects, she took books through the entire production process. As well as writing, editing, shaping and prepressing, Frances's role also included photographic research and working with a large team of designers.

Frances was responsible for much of the co-edition work at Weldon Owen, liaising with our many international clients, translators and printers. She was also responsible for preparing teachers' resource materials. Frances is highly skilled in InDesign, QuarkXPress, Word and Excel.

With her warm, friendly manner, Frances is a valuable and reliable member of our busy production team. She is a fast, efficient and organised worker who shows an enormous amount of initiative and resourcefulness. With her can-do attitude, Frances tackles any editorial task, big or small. I would have no hesitation in recommending her.

Yours faithfully,

A handwritten signature in black ink that reads "Janine Scott".

Janine Scott
Publishing Manager